

Our Ref: STEM13
Your Ref:
Date: 16 May 2018

Dear Mark

Re: Professional Indemnity Insurance

We refer to the above and confirm that we have instructed insurers to renew cover based on the following details:

- **Period of Insurance:** 12 months with effect from 14 May 2018.
- **Limit of Indemnity:** € 650,000 any one claim.
- **Policy Excess:** € 2,500 / € 5,000 each and every claim.
- **Annual Premium:** € 1,680 Inclusive of 5% Government Levy and €0 Service Fee.

Your Insurer's Renewal Policy Documentation will follow shortly

Your attention is drawn to the strict claims reporting procedures attaching to all professional indemnity policies. If you require clarification on this issue please do not hesitate to contact us.

Please find attached 'to whom it may concern' letter for your attention.

Our invoice is attached for your remittance at your earliest convenience.

Trusting you find that all is in order and should you have any further queries please do not hesitate in contacting the undersigned.

Yours sincerely,